



This package contains the following information to assist you with an application for:

**Innisfail Family Support Service
FAMILY SUPPORT WORKER
Permanent Part-time (0.6FTE)**

- 1. General Conditions of Employment**
- 2. Position Description**

Applicants are requested to include the following in their application:

- (a) Cover letter that outlines your experience as it relates to the key responsibilities of the role.
- (b) Current Resume.
- (c) Referees. Please provide at least three (3) recent work-related referees who we can contact.

Applications can be submitted by:

Email: renee@csci.org.au

In Person: 13-17 Donald Street, Innisfail QLD 4860

Post: Private & Confidential

Community Support Centre Innisfail

PO Box 886 INNISFAIL QLD 4860

Applications close Monday 23rd August 2021

Community Support Centre Innisfail Inc. (CSCI) is a community based, not for profit, support organisation with a proud history of serving the local community for more than 45 years. CSCI delivers a range of quality services that strive to foster community resilience, social connectedness and enhance the capacity of individuals and families across the Cassowary Coast. We are an 'employer of choice', providing a rewarding and vibrant team environment with excellent work conditions. CSCI is an Equal Opportunity Employer and is committed to fair, merit-based recruitment selection processes.



POSITION DESCRIPTION

FAMILY SUPPORT WORKER

Permanent Part-time (0.6FTE)

PURPOSE

To provide high quality emotional and practical family support through holistic case management, psycho-social education, group work and parenting programs.

To support the wellbeing and safety of children, young people and the family unit, within a prevention and early intervention framework.

ACCOUNTABILITY

To the Team Leader – Child & Family Programs

SALARY AND CONDITIONS

Permanent Part time 0.6 FTE

HOURS: 45.6 hours per fortnight

SALARY: Level 4.1 SCHCDSI Award (\$37.54 /hr)
+ Salary sacrificing benefits available

ESSENTIAL REQUIREMENTS

- **Possession of an open driver's license is necessary.**
- **Possession of a 'Working with Children' Suitability card and NDIS worker screening suitability is required.**
- **Relevant qualification in Welfare, Psychology, Social or the Behavioural Sciences is desirable.**

KEY RESPONSIBILITIES

Role Specific:

- Provide holistic, person-centered, culturally appropriate case management: undertaking appropriate needs assessments, providing suitable referrals, and implementing interventions with measurable outcomes for families. Supporting families to improve family functioning in areas such as parenting, household routines, nutrition, budgeting.
- Maintain client confidentiality, duty of care and client files as per organisational policy and procedure.

- Develop and deliver innovative and engaging group work and education programs aimed at enhancing the family unit.
- Facilitate evidence-based parenting programs.
- Practice with cultural competence and safety.
- Network and develop collaborative relationships with other relevant community agencies and government organisations.
- Demonstrate ongoing commitment to maintain and develop knowledge and skills through participation in professional development.
- Develop, maintain, and distribute as appropriate, up to date knowledge of resource and sector information.
- Participate in regular supervision with the Team Leader and attend staff and team meetings as required.
- Strive to achieve the Service outcomes and outputs as per contractual agreement with funding body.

Organisational:

- Follow organisational policies, procedures, standards and practices.
- Adhere to CSCI Code of Conduct, representing the organisation in a manner that is consistent with the organisation values, vision and purpose.
- Contribute to operational planning development and actions.
- Contribute to Service development and delivery as directed by Team Leader and or Manager, and fulfil other tasks as reasonably directed.